



Job Description

NYSHC Regional VP and Regional Directors

- Terms and Definitions.
- New York State Horse Council, Inc. abbreviated as “NYSHC”
- Regional Vice President of the New York State Horse Council, Inc. abbreviated as “RVP”
- Regional Directors of the New York State Horse Council, Inc. to be abbreviated as “RD” or “Directors”
 1. There will be one Regional Vice President and two Region Directors for each of the eight regions within the NYSHC, as described in the NYSHC ByLaws:
 - Capitol – (includes the following Counties-Washington, Warren, Schenectady, Rensselaer, Albany, Greene, Columbia, Schoharie, Montgomery, Fulton and Saratoga)
 - Central – (includes the following Counties: Onieda, Herkimer, Madison, Onondaga, Cayuga and Oswego)
 - Finger Lakes –(includes the following Counties: Monroe, Wayne, Ontario, Livingston, Seneca, Yates and Steuben)
 - Mid-Hudson-(includes the following Counties: Dutchess, Putnam, Westchester, Rockland, Orange, Sullivan and Ulster)
 - Northern-(includes the following Counties: Essex, Franklin, Clinton, Hamilton, St. Lawrence, Jefferson and Lewis)
 - Southeast-(includes the following counties: Suffolk, Nassau, Staten Island, Queens, Brooklyn, Manhattan and Bronx)
 - Southern Tier-(includes the following Counties: Cortland, Otsego, Delaware, Broome, Tioga, Chemung, Schuyler, Tompkins and Chenango)
 - Western-(includes the following Counties: Chautauqua, Cattaraugus, Alleghany, Wyoming, Erie, Genesee, Orleans and Niagara)
- Regional Structure. Each region will be divided by counties with Regional Directors to serve half of the counties in their regions, as determined by the Regional Vice President based on the review of the needs of the region. Region Directors will serve under the guidance of the Regional Vice President.
- Regional Vice President and Regional Director Responsibilities. The Regional Vice Presidents and Regional Directors should, on occasion, attend chapter meetings in those regions which have chapters; shall promote NYSHC membership and equine education among equine related businesses, equine activities, and other equine clubs within their region; are expected to promote awareness of NYSHC and its programs to equine clubs, businesses and activities within their areas; shall serve as advocates for the equine industry in their region including but not limited to being available for media interviews, doing speaking engagements, representing NYSHC at awards programs or receptions, staffing NYSHC’s booth at events, and seek publicity in the community.
- Duties of the Regional Directors. The Regional Directors will support and help the RVP within their counties. Regional Directors will inform the RVP of specific activities within their assigned counties which may affect the equine industry and discuss what actions may need to be taken by the NYSHC. Regional Directors should endeavor to determine what the NYSHC’s members need and want and recommend ways in which those needs can be filled.
- Duties of the Regional Vice President. The RVP will be available within the entire region to promote the mission of the NYSHC. Duties may include: work with local legislative bodies regarding the equine industry, protection of multi-use trails for equestrian use, and open space preservation “no land, no horse”. RVP will work closely with the RD and give a Region report to the Board of Directors at each NYSHC Board meeting



regarding activities within their region and counties. ***The RVP shall maintain current list of members in their regions including contact information for those members and share that information with the Regional Directors.***

- Voting Provision. Regional Vice Presidents and/or Regional Directors holding more than one Board of Director-level position (e.g., Chapter President and Director-at-Large) are only entitled to one vote, and the total quorum count is reduced by one, for the duration of their term.
- All members of the NYS Horse Council, Inc. Board of Directors are required to sign a Conflict of Interest and Code of Conduct Form each year, to be completed by January 14th of that year.
- Board meetings are held quarterly in a virtual format. Additional meetings may be held as needed.